

OPERATIONS COUNCIL MEETING MINUTES



Date: February 5, 2025, | **Time:** 12 p.m. - 1:30 p.m. | **Location:** RR110/Hybrid | **Recorder:** Jessi

Link to Zoom Recording: https://clackamas.zoom.us/rec/play/CBOPWgZP8aD06_h-rMvbxvLZ7lgHarohfR1iJ5u3itnirPFMvCZa3efZjF0stfreRu_Dmf01DQ8-FDLs.goF7T-seJpq8YKNO

Members	<p>Council Co-Chairs:</p> <p><input type="checkbox"/> Jeff Shaffer</p> <p><input type="checkbox"/> Jim Wentworth-Plato</p> <p>Recorder:</p> <p><input type="checkbox"/> Jessi Snell</p>	<p>Members:</p> <p><input type="checkbox"/> Saby Waraich</p> <p><input type="checkbox"/> Ashley Sears</p> <p><input type="checkbox"/> Erin Gravelle</p> <p><input type="checkbox"/> Delbert Dulle</p> <p><input type="checkbox"/> Dejuan Tanner</p> <p><input type="checkbox"/> Stephen Brouwers</p> <p><input type="checkbox"/> Wesley Buchholz</p> <p><input type="checkbox"/> Sunny Olsen</p> <p><input type="checkbox"/> Breck Young</p> <p><input type="checkbox"/> Ron Prince</p>	<p><input type="checkbox"/> Dennis Marks</p> <p><input type="checkbox"/> Hillary Abbott</p> <p><input type="checkbox"/> Felicia Arce</p> <p><input type="checkbox"/> SD DeWaay</p> <p><input type="checkbox"/> Nora Brodnicki</p> <p><input type="checkbox"/> Keoni McHone</p> <p><input type="checkbox"/> Jenny Miller</p> <p><input type="checkbox"/> Hannah Legasse (ASG Rep)</p> <p><input type="checkbox"/> Randi Hurt (ASG Rep)</p> <p><input type="checkbox"/> Samuel Power (ASG Rep)</p>
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Topic/Items

- Bond Presentation
- Committee Liaison Check-In

Quick Recap

The meeting covered various aspects of campus development, including bond projects, facility improvements, and maintenance plans. Discussions touched on construction projects like the Natural Resources Center and McLoughlin Hall renovation, as well as improvements to athletic fields and outdoor spaces.

Summary

Jeff gave a Bond presentation discussing the history and strategy behind the college's bond project, which was successfully passed in November 2024. The project aimed to modernize learning spaces, enhance community connections, and preserve existing facilities. Key projects include a Natural Resources Center of Excellence, a Horticulture, Arboriculture, and Wildfire building, and a McLoughlin Hall

renovation. The Natural Resources Center is set to begin design work in spring 2025, with construction likely starting in spring 2026 and completion in spring 2027. The Mcloughlin Hall renovation is further out, with design work expected to start in 2027.

Jeff continued the discussion about various campus improvement projects, including athletic field enhancements, a space simulation center, the completion of the walking trail, and a synthetic soccer field with lighting. The space simulation center is aimed at introducing STEM programs to middle and high school students, with an estimated timeline of 2027-2028. A mini master plan for the Wilsonville campus is also being considered. Lastly, funds were allocated for technology upgrades, safety and security improvements, energy efficiency measures, and maintenance of aging buildings and assets.

- Various discussions after the presentation about horticulture, training center A.
- It was determined that we should develop a deferred maintenance list that is accessible or at least viewable for so that we have the opportunity to identify potentially missed areas
- A concern was raised that we have a need for outdoor power. We host a lot of events in the core and surrounding campus but have very limited access to outdoor power.
 - Jeff (and others) agreed to this need and felt as long as it aligns with the master plan and doesn't have considerable cost this is doable.
- We need to align the timeline for the presentation to make sure we don't have confusion

Ron discussed the focus on utilizing the mechanical, electrical, and plumbing master plan developed in 2023, which did not study every building. He mentioned that they are building a list of buildings that were not part of the study and are prioritizing them based on the master plan. Nora brought up the issue of the HVAC system in Pauling C, which Ron confirmed would be addressed as part of the HVAC upgrade project. Sunny asked about the HVAC issues at Wilsonville, which Ron clarified were not part of the master plan and would be addressed separately. Sunny also raised the issue of outdated signage, which Ron agreed needed attention and suggested it would be addressed once the bond projects were finalized.

Committee Liaison Update

Nora announced the donation of the Joe Meek sculpture to the Hillsborough Historical Society, which was well-received by the family of the sculpture's creator present at the event. She also mentioned that Caitlin Karsh is working on creating a student study space in the training center, with four new pieces of artwork approved for the space

It was brought up that there is an ongoing issue with non-service animals being brought into certain buildings, leading to discussions about signage and labeling. The Signage Committee is considering this issue and plans to meet in February to discuss it further.

- DRC has flyers about what is ok and not ok about Service animals on campus. The rule is that no animals other than service animals in buildings.

Dennis is engaging in a study for access control and security cameras on campus. He asked for anyone with specific concerns to email him and he will see if he can align those concerns with his study. The College Safety team is working with facilities to get updated evacuation maps out and standardize AEDs, First Aid kits, etc.

- They talked about the AED's robbery and alarming them and also giving instructions as well what to do if someone hears the alarm.
- This goes along with another project Ron is working with college services on locking down buildings when staff and students are not present.

Concern was expressed about the difficulty in finding and using the incident report form, particularly when it involved a student incident. The group agreed that the form was more staff-focused and suggested that we should research this more and see if any updates/changes are needed. Nora will email Ron and Brian to discuss the issue further. Jim agreed on the need for standardization in reporting incidents and injuries.

ASG is moving forward with its food survey for staff and students. The food committee is not actively functioning and was only operational when reviewing RFPs.

Concerns were brought up given the current governmental environment. Jeff discussed the challenges of not reacting quickly to executive orders and the importance of verifying their validity. He emphasized that most things are funded through acts of Congress, and no single branch of government can override another. It was asked to clarify the protocol for responding to law enforcement on campus, emphasizing the need to verify the legal validity of any requests. Sunny raised concerns about potential campus visits by law enforcement, and what to do at Harmony and Wilsonville not just the Oregon City Campus. Jeff let the group know there is ongoing work on communication plans. The college is making sure we handle each situation appropriately.

Next Steps

- Nora to email Ron, Dennis, and Brian regarding updating and improving the incident report form for student incidents.
- Jessi to update future Operations Council meeting agendas to include a list of subcommittees for liaison updates.
- Dennis to communicate with college safety officers about the protocol for handling law enforcement visits to campus.
- Jeff and Dennis to finalize and communicate the protocol for handling law enforcement visits across all campuses.